

# Copy of Grant Application

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*Humanities Nebraska*

## *Project Self-Evaluation*

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### **Project Name\***

Name of Project

*Character Limit: 100*

### **Summary of Expenditures\***

Click to download the required summary of expenditures form, complete it and upload below.  
Mini grant Summary of Expenditures (Excel)

You may upload your own version of the summary of expenditures as long as it contains all of the information required. The summary of expenditures should look like your proposed or revised budget, but with actual expenses instead of projected expenses. Additionally, the summary of expenditures should include the period of dates covered by the report, and a statement of the total funds received from HN to date.

*File Size Limit: 1 MB*

### **Changes to project**

Did anything significantly change in your project as compared to your proposal that you have not already talked about with HN staff? If so, please describe. (approximate maximum word count 80)

*Character Limit: 500*

### **Project Successes\***

Please briefly describe the successes of your project. (approximate maximum word count 250)

*Character Limit: 1500*

### **How many people attended/participated in events?\***

*Character Limit: 10*

### **Did the attendance/participation meet your expectations?**

#### **Choices**

Definitely

Somewhat

Not at all

### **If somewhat or not at all, can you suggest a reason? What might you do differently next time?**

(approximate maximum word count 40)

*Character Limit: 250*

## Of your promotion methods, which was the most effective?

### Choices

Direct mail  
E-mail  
Flyers/posters  
Newspaper ads  
Newspaper articles  
Other  
Radio announcements  
Social media  
TV announcements  
Website  
Word of mouth

## What outcomes for the community did you accomplish with this project?

(select all that apply)

### Choices

Contributed to local economy  
Improved quality of life in the community  
Broadened the general public's knowledge  
Provided programming to an underserved group  
Supported humanities education for elementary or secondary students  
Encouraged reading and discussion of books  
Encouraged constructive discussion  
Increased the capacity of people to work together to define/meet community needs  
Helped people understand their own experiences by considering the experiences of others  
Increased understanding among different cultures  
Increased awareness of Humanities Nebraska  
Other (describe below)

## Other community outcomes

Describe other outcomes if selected above. (approximate word count 40)

*Character Limit: 250*

## What outcomes for your organization did you accomplish with this project?

(select all that apply)

### Choices

Formed new collaborative relationships  
Increased visitation to our facility or membership in our organization  
Increased visibility of our organization in the community  
Increased awareness of the needs in our community  
Increased volunteer activity in our organization  
HN funds helped leverage additional funding  
Increased organizational capacity  
Reached new audiences

Other (describe below)

### Other organizational outcomes

Describe other outcomes if selected above. (approximate word count 40)

*Character Limit: 250*

### Based on attendance, audience response and outcomes, how would you rate your project?

#### Choices

Excellent

Good

Fair

Poor

### What would you do differently in the future to improve the project?

(approximate maximum word count 80)

*Character Limit: 500*

### Do you know of any additional activities or continued partnerships resulting from this project?

If so, briefly describe. (approximate maximum word count 80)

*Character Limit: 500*

### Which local or state elected representatives, if any, attended your program?

(approximate maximum word count 40)

*Character Limit: 250*

### Please provide further comments on any of the above questions or additional comments on your project

*Character Limit: 1000*

### Participant comments

Please share participant comments by whichever method is easiest for you: typing in the box below, uploading a file, or both. (approximate maximum word count 500)

*Character Limit: 3500 | File Size Limit: 1 MB*

## *Photos, publicity, & other uploads*

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### Additional file uploads

Please use this section to share additional information, products, publicity, or photos of your project. Our database has limited storage, so each individual file upload has a limit of about 3

**mb. If you have larger files you wish to share, you may email up to 25 mb to info@humanitiesnebraka.org. If you have file sizes larger than 25 mb, please contact HN staff.**

## **FILE UPLOAD #1**

### **Please upload any photo, publicity or publication you wish to share with HN**

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

*Character Limit: 250 | File Size Limit: 3 MB*

### **Permission**

Does Humanities Nebraska have your permission to use the uploaded item in its publications or online? If a photograph, does the photographer grant permission? If photo of a child, do you have written permission of a parent?

### **Choices**

Yes

No

## **FILE UPLOAD #2**

### **Please upload any photo, publicity or publication you wish to share with HN**

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

*Character Limit: 250 | File Size Limit: 3 MB*

### **Permission**

Does Humanities Nebraska have your permission to use the uploaded item in its publication or online? If a photograph, does the photographer grant permission? If a photo of a child, do you have written permission of a parent?

### **Choices**

Yes

No

## **FILE UPLOAD #3**

### **Please upload any photo, publicity or publication you wish to share with HN**

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

*Character Limit: 250 | File Size Limit: 3 MB*

### Permission

Does Humanities Nebraska have your permission to use the uploaded item in its publications or online? If a photograph, does the photographer grant permission? If a photo of a child, do you have written permission of a parent?

#### Choices

- Yes
- No

### FILE UPLOAD #4

#### Please upload any photo, publicity or publication you wish to share with HN

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

*Character Limit: 250 | File Size Limit: 3 MB*

### Permission

Does Humanities Nebraska have your permission to use the uploaded item in its publications or online? If a photograph, does the photographer grant permission? If a photo of a child, do you have written permission of a parent?

#### Choices

- Yes
- No

## Participant demographics

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### Audience Profiles

If applicable, please provide your best estimate of the number of participants for each category. We understand that these breakdowns may be challenging to calculate, but we appreciate your best estimate so we can report trends as requested by our funders.

#### Estimated number of participants by age group

<b>Under 5</b>	
<b>5-12</b>	
<b>13-18</b>	

<b>19-40</b>	
<b>41-67</b>	
<b>67+</b>	
<b>Total</b>	

**Estimated number of participants by ethnic group**

<b>Caucasian</b>	
<b>Black / African American</b>	
<b>Hispanic / Latino</b>	
<b>Asian</b>	
<b>Native American</b>	
<b>Other ethnicity</b>	
<b>Total</b>	

**Groups of Special Interest**

**Youth at risk**

*Character Limit: 5*

**If schools (pre-K through grade 12) participated, how many?**

*Character Limit: 5*

## Teachers (K-12)

*Character Limit: 5*

## Immigrants/Refugees

*Character Limit: 5*

## Rural

*Character Limit: 5*

## Geographic Representation

### From within county

*Character Limit: 5*

### From outside of county

*Character Limit: 5*

### From another state

*Character Limit: 5*

## Comments on participant demographics

Please use this section for any information or explanation you wish to share about this demographic information. (approximate maximum word count 200)

*Character Limit: 1000*

## *Signatures*

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### Participation in followup interview

Humanities Nebraska selects a variety of grant-funded humanities projects to profile in print and online publications. Would you be willing to have your organization's story featured and participate in a follow-up interview, if selected?

#### Choices

Yes

No

Not sure

### Permission to share quotations

Quotes from our grant recipient partners can be immensely helpful in telling the story of the humanities in Nebraska, to to the state and federal legislators, donors, and supporters who enable Humanities Nebraska to do what we do.

Would you give us permission to use quotes from this grant application in such communications

as our newsletter, annual report, grant reports, our website, our social media channels, or other similar communications?

### Choices

Yes, I give permission to use attributed quotes from this final report

Yes, I give permission to use quotes from this final report, but I wish to remain anonymous

Please do not use quotes from this final report outside of the grant review process

### Project Director Signature-full name of the Project Director, phone number and e-mail address\*

Please enter the first and last name of the assigned Project Director.

*Character Limit: 250*

### Date\*

*Character Limit: 10*

### Budget Administrator Signature-full name, phone number and e-mail address\*

Please enter the first and last name of the Budget Administrator.

*Character Limit: 250*

### Project Director Best Contact Email\*

*Character Limit: 254*

### Project Director Best Contact Phone Number\*

*Character Limit: 30*

### Date\*

*Character Limit: 10*

### Budget Administrator Best Contact Email\*

*Character Limit: 254*

### Budget Administrator Best Contact Phone Number\*

*Character Limit: 30*

## *Your grant experience with Humanities Nebraska*

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Humanities Nebraska is committed to a process of continual improvement in how we meet our mission and support our grant applicants and recipients. In order to do that, we need feedback.

We would very much appreciate it if you would consider giving us feedback on our program grant process through one or both of the following methods:

1. Click to visit the Humanities Nebraska profile at [grantadvisor.org](https://grantadvisor.org) and leave an anonymous review. (No registration required.)
2. Leave direct comments in the text box below.

## How do you perceive the guidelines and procedures of HN for applications, payments, reports, etc.?

### Choices

Very clear

Somewhat clear

Not at all clear

## If somewhat or not at all clear, how could HN improve?

(approximate maximum words 80)

*Character Limit: 500*

## Additional comments

What additional comments do you have about Humanities Nebraska program grants?  
(approximate maximum words 200)

*Character Limit: 1000*