

Copy of Grant Application

Humanities Nebraska

Project Self-Evaluation

Project Name*

Name of Project

Character Limit: 100

Summary of Expenditures*

Click to download the appropriate required summary of expenditures form, complete it, and upload below.

Mini or major grant Summary of Expenditures (Excel)

Media grant Summary of Expenditures (Excel)

Website/digital grant Summary of Expenditures (Excel)

You may upload your own version of the summary of expenditures as long as it contains all of the information required. The summary of expenditures should look like your proposed or revised budget, but with actual expenses instead of projected expenses. Additionally, the summary of expenditures should include the period of dates covered by the report, and a statement of the total funds received from HN to date.

File Size Limit: 1 MB

Changes to project

Did anything significantly change in your project as compared to your proposal that you have not already talked about with HN staff? If so, please describe. (approximate maximum word count 80)

Character Limit: 500

Project Successes*

Please briefly describe the successes of your project. (approximate maximum word count 250)

Character Limit: 1500

How many people attended/participated in events?*

Character Limit: 10

Did the attendance/participation meet your expectations?

Choices

Definitely

Somewhat

Not at all

If somewhat or not at all, can you suggest a reason? What might you do differently next time?

Character Limit: 200

How was the project promoted?

(select all that apply)

Choices

- Newspaper article(s)
- Newspaper ad(s)
- Radio announcements
- TV announcements
- Direct mail
- Flyers/posters
- Email
- Website
- Word of mouth
- Social media

Which form of promotion was the most effective?

Choices

- Newspaper articles
- Newspaper ads
- Radio announcements
- TV announcements
- Direct mail
- Flyers/posters
- E-mail
- Word of mouth
- Website
- Other
- Social media

If the project had organizational partners, how many?

Character Limit: 5

List organizational partners

Character Limit: 500

How did the audience respond to the project?

Choices

- Very enthusiastically
- Somewhat enthusiastically
- Not at all enthusiastically

How did you primarily gauge audience response?

Choices

Written evaluation
 On-line evaluation
 Applause
 Participation in discussion
 Comments after the event
 Other

Participant comments

Please share participant comments by whichever method is easiest for you: typing in the box below, uploading a file, or both. (approximate maximum word count 500)

Character Limit: 3500 | File Size Limit: 1 MB

What long-term impacts do you anticipate will result from your project?

(select all that apply)

Choices

Continuation of the project
 Continued contact with the audience
 Project resulting from project (exhibit, publication, curriculum, other)
 Spin-off activities
 Continuation of new partnerships

Briefly explain the long-term impact you anticipate.

Character Limit: 500

What outcomes for the community did you accomplish with this project?

(select all that apply)

Choices

Contributed to local economy
 Improved quality of life in the community
 Broadened the general public's knowledge
 Provided programming to an underserved group
 Supported humanities education for elementary or secondary students
 Encouraged reading and discussion of books
 Encouraged constructive discussion
 Increased the capacity of people to work together to define/meet community needs
 Helped people understand their own experiences by considering the experiences of others
 Increased understanding among different cultures
 Increased awareness of Humanities Nebraska
 Other (describe below)

Other community outcomes

Describe other outcomes if selected above. (approximate word count 40)

Character Limit: 250

What outcomes for your organization did you accomplish with this project?

(select all that apply)

Choices

Formed new collaborative relationships
Increased visitation to our facility or membership in our organization
Increased visibility of our organization in the community
Increased awareness of the needs in our community
Increased volunteer activity in our organization
HN funds helped leverage additional funding
Increased organizational capacity
Reached new audiences
Other (describe below)

Other organizational outcomes

Describe other outcomes if selected above. (approximate word count 40)

Character Limit: 250

Based on attendance, audience response and outcomes, how would you rate your project?

Choices

Excellent
Good
Fair
Poor

What would you do differently in the future to improve the project?

Character Limit: 500

Which local or state elected representatives, if any, attended your program?

Character Limit: 100

Please provide further comments on any of the above questions or additional comments on your project

Character Limit: 1000

Photos, publicity & other uploads

Additional file uploads

Please use this section to share additional information, products, publicity, or photos of your project. Our database has limited storage, so each individual file upload has a limit of about 3 mb. If you have larger files you wish to share, you may email up to 25 mb to info@humanitiesnebraska.org. If you have file sizes larger than 25 mb, please contact HN staff.

FILE UPLOAD #1

Please upload any photo, publicity or publication you wish to share with HN

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

Character Limit: 250 | File Size Limit: 3 MB

FILE UPLOAD #2**Please upload any photo, publicity or publication you wish to share with HN**

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

Character Limit: 250 | File Size Limit: 3 MB

Permission

Does Humanities Nebraska have your permission to use the uploaded item in its publications or online? If a photograph, does the photographer grant permission? If a photo of a child, do you have written permission of a parent?

Choices

Yes

No

FILE UPLOAD #3**Please upload any photo, publicity or publication you wish to share with HN**

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

Character Limit: 250 | File Size Limit: 3 MB

Permission

Does Humanities Nebraska have your permission to use the uploaded item in its publications or online? If a photograph, does the photographer grant permission? If photo of a child, do you have written permission of a parent?

Choices

Yes

No

FILE UPLOAD #4

Please upload any photo, publicity or publication you wish to share with HN

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

Character Limit: 250 | File Size Limit: 3 MB

Permission

Does Humanities Nebraska have your permission to use the uploaded item in its publication or online? If a photograph, does the photographer grant permission? If a photo of a child, do you have written permission of a parent?

Choices

- Yes
- No

FILE UPLOAD #5

Please upload any photo, publicity or publication you wish to share with HN

You may add a description of the uploaded item in the text box. If the uploaded file is a photograph, please provide a description of the photo and information for the credit line.

Character Limit: 250 | File Size Limit: 3 MB

Permission

Does Humanities Nebraska have your permission to use the uploaded item in its publication or online? If a photograph, does the photographer grant permission? If a photo of a child, do you have written permission of a parent?

Choices

- Yes
- No

Participant demographics

Audience Profiles

If applicable, please provide your best estimate of the number of participants for each category. We understand that these breakdowns may be challenging to calculate, but we appreciate your best estimate so we can report trends as requested by our funders.

Estimated number of participants by age group

Under 5	
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5-12	
13-18	
19-40	
41-67	
67+	
Total	

Estimated number of participants by ethnic group

Caucasian	
Black / African American	
Hispanic / Latino	
Asian	
Native American	
Other ethnicity	
Total	

Groups of Special Interest

Youth at risk

Character Limit: 5

If schools (pre-K through grade 12) participated, how many?

Character Limit: 5

Teachers (K-12)

Character Limit: 5

Immigrants/Refugees

Character Limit: 5

Rural

Character Limit: 5

Geographic Representation

From within county

Character Limit: 5

From outside of county

Character Limit: 5

From another state

Character Limit: 5

Comments on participant demographics

Please use this section for any information or explanation you wish to share about this demographic information. (approximate maximum word count 200)

Character Limit: 1000

Signatures

Participation in followup interview

Humanities Nebraska selects a variety of grant-funded humanities projects to profile in print and online publications. Would you be willing to have your organization's story featured and participate in a follow-up interview, if selected?

Choices

Yes

No

Not sure

Permission to share quotations

Quotes from our grant recipient partners can be immensely helpful in telling the story of the humanities in Nebraska, to the state and federal legislators, donors, and supporters who enable Humanities Nebraska to do what we do.

Would you give us permission to use quotes from this grant application in such communications as our newsletter, annual report, grant reports, our website, our social media channels, or other similar communications?

Choices

Yes, I give permission to use attributed quotes from this final report

Yes, I give permission to use quotes from this final report, but I wish to remain anonymous

Please do not use quotes from this final report outside of the grant review process

Signatures on this form should be the same as those on the grant contract unless a change in personnel has been approved in writing by HN. In signing, you certify that all HN requirements set forth in the award packet were met.

Project Director Signature-first and last name, phone number and e-mail address*

Please enter the first and last name of the assigned Project Director. Include a phone number and e-mail address

Character Limit: 250

Project Director Best Contact Email*

Character Limit: 254

Project Director Best Contact Phone Number*

Character Limit: 30

Date*

Character Limit: 10

Budget Administrator Signature-first and last name, phone number and e-mail address*

Please enter the first and last name of the assigned Budget Administrator. Include a phone number and e-mail address.

Character Limit: 250

Budget Administrator Best Contact Email*

Character Limit: 254

Budget Administrator Best Contact Phone Number*

Character Limit: 30

Date*

Character Limit: 10

Your grant experience with Humanities Nebraska

Humanities Nebraska is committed to a process of continual improvement in how we meet our mission and support our grant applicants and recipients. In order to do that, we need feedback.

We would very much appreciate it if you would consider giving us feedback on our program grant process through one or both of the following methods:

1. Click to visit the Humanities Nebraska profile on grantadvisor.org and leave an anonymous review. (No registration required.)
2. Leave direct comments in the text box below.

How do you perceive the guidelines and procedures of HN for applications, payments, reports, etc.?

Choices

Very clear

Somewhat clear

Not at all clear

If somewhat or not at all clear, how could HN improve?

Character Limit: 500