

Humanities Nebraska

PTFRT Program Coordinator's Final Report

Start Date of Program:*

Character Limit: 10

End Date of Program:*

Character Limit: 10

Storyteller:*

Character Limit: 100

Discussion Leader:*

Character Limit: 100

Name of Program Coordinator:*

Character Limit: 100

Attendance

Total Number of Pre-Registered Families (based on information collected on registration cards):*

Character Limit: 250

Total Number of Pre-Registered Individuals (based on information collected on registration cards):*

Character Limit: 250

Enter total attendance for each session, including preschoolers. Do not include team members, staff, volunteers, or visitors in your attendance numbers.

Session 1:*

Character Limit: 250

Session 2:*

Character Limit: 250

Session 3:*

Character Limit: 250

Session 4:*

Character Limit: 250

Session 5:*

Character Limit: 250

Session 6:*

Character Limit: 250

Total Attendance:

(Add attendance numbers from weeks one through six.)

Character Limit: 250

Average Weekly Attendance:

(Divide total attendance by 6 and round up to the nearest whole number.)

Character Limit: 250

Total Number of Adults who attended one or more of the Prime Time sessions:

Character Limit: 250

Total Number of Children 6 & Older who attended one or more of the Prime Time sessions:

Character Limit: 250

Total Number of Children 5 & Younger who attended one or more of the Prime Time sessions:

Character Limit: 250

Grant applications often ask us for demographic data about the audience we reach. Please estimate the total number of Prime Time attendees from this season who belong to the following groups. This information will improve our ability to secure funding that will help sustain Prime Time long-term.

Hispanic/Latino:

Character Limit: 250

Native American:

Character Limit: 250

Black:

Character Limit: 250

Asian:

Character Limit: 250

White:

Character Limit: 250

Two or more races:

Character Limit: 100

Other:

Character Limit: 250

Participant Sex/Gender

Female:

Character Limit: 100

Male:

Character Limit: 100

Total Number of Unpaid Volunteers who assisted with Prime Time:

Character Limit: 250

If you have an attendance spreadsheet/document for your Prime Time site, please upload below.

File Size Limit: 7 MB

Total Number of Completion Certificates Awarded:

Character Limit: 250

Total Number of Library Cards Issued to Parents and/or Children:

Character Limit: 250

Number of Gift Books Given Out During Last Session:

Character Limit: 250

Total Number of Door Prize Books Awarded:

Character Limit: 250

Are you aware of any Prime Time participants who entered adult literacy programs as a result of attending the program?

Choices

Yes

No

Anecdotes

Did participants demonstrate an increased level of comfort attending and participating in Prime Time over the course of the program?

Choices

Yes

No

If yes, cite examples:

Character Limit: 10000

Did participants exhibit an improved awareness of public library resources and services over the course of the program?

Choices

Yes

No

Unsure

If yes, cite examples:

Character Limit: 10000

Did participants visit the public library between sessions or after the program ended?

Choices

Yes

No

Unsure

If yes, cite examples:

Character Limit: 10000

If you were not in a public library, did your local public library participate in any way or assist with your Prime Time program?

Choices

Yes

No

Not applicable

If yes, cite examples:

Character Limit: 10000

Miscellaneous

Would you like to host another Prime Time at your site?

Choices

Yes

No

If yes, when would you like to host again?

Choices

Next Spring

Next Fall

Approximate out-of-pocket costs to the library or school that are NOT covered or reimbursed by Humanities Nebraska (HN) and local funding:

Food

(Beyond \$1,200 covered or reimbursed by HN)

Character Limit: 20

Door Prizes

(Not funded by HN)

Character Limit: 20

Transportation

(Beyond \$100/session provided by HN)

Character Limit: 20

Craft Materials

(Not funded by HN)

Character Limit: 20

Handouts

(Not funded by HN)

Character Limit: 20

Other

(Excluding staff time)

Character Limit: 20

TOTAL EXPENSES not covered by HN or local funding

Character Limit: 20

Please attach any media coverage you receive.

File Size Limit: 7 MB

Additional Comments:

Character Limit: 10000

If you signed a contract with Humanities Nebraska to receive a stipend for your work as coordinator, please upload your completed Invoice below. The Invoice form can be found at the following website:

<http://humanitiesnebraska.org/prime-time-resources/>

Note: Payment from Humanities Nebraska can only be issued upon receipt of your Invoice. Please allow one month for HN to review reports, submit check requests, and process payments.

File Size Limit: 4 MB

****Please remember to submit copies of receipts and an account of all expenses paid through the \$1,000 grant award. We need to know the date, description, and cost of each expense. If you still have money left over after the sixth week, the remaining funds must be returned to HN. If your expenses exceeded \$1,000, please submit an Invoice for reimbursement with copies of receipts.****

Expense spreadsheets can be emailed or mailed to Erika Hamilton, or uploaded below.

File Size Limit: 7 MB